ACCESSING YOUR TEAM AND COACH PROFILE IN GOTSPORT

1. Log into your NEW GotSport account at https://system.gotsport.com

   NOTE: Do NOT just to go gotsport.com as that is a different site. Also suggest you do this from a desktop or laptop as not all functions or screens are available on the mobile site.

   The default screen is your ACCOUNT screen. From there you can see your roles, family, etc.…

   If you click the **DASHBOARD** tab at the top you should get to your main screen.

   Background Check and Safe Sport Status are shown below in the lower right of your dashboard. Please make sure that these are both listed as FULFILLED for the current season. Both will need to be completed annually prior to the fall season (both expire 7/1 each year).
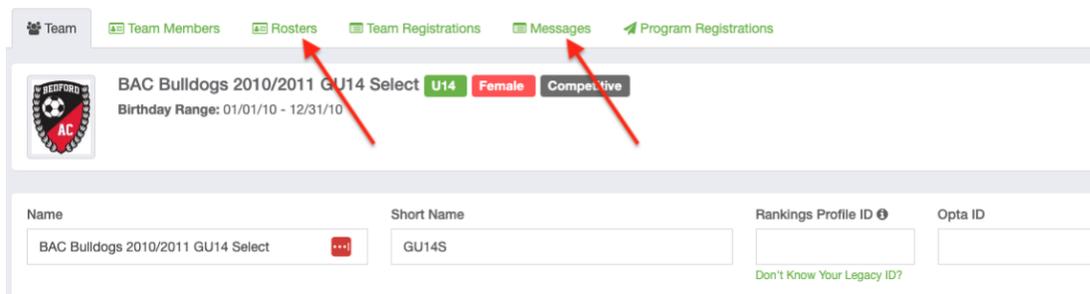

   To update either, click on the **Details** link to the right and follow the instructions. For Safe Sport to link properly you need to use the same email used to log into GotSport.

2. Click on **TEAM MANAGEMENT** to show any teams that you either coach or manage. Click on the team name to drill down to the teams menu.
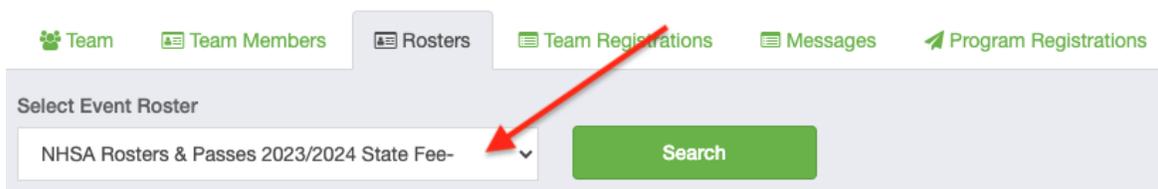
3. On the teams menu, you have the options to see **Rosters** (see the players on your current and previous team roster) as well as **Messages** where you can communicate with your team. Do **NOT** change any of the fields on the main Team page as we use that to properly sort and filter teams in the system.

4. To see players on your roster, click the **Rosters** tab. Note that this will, by default, show all players who have been on that team unless they were explicitly removed and placed on a different team.

Because a team may have multiple roster seasons, tournaments, etc…. the default view will NOT be an accurate representation.
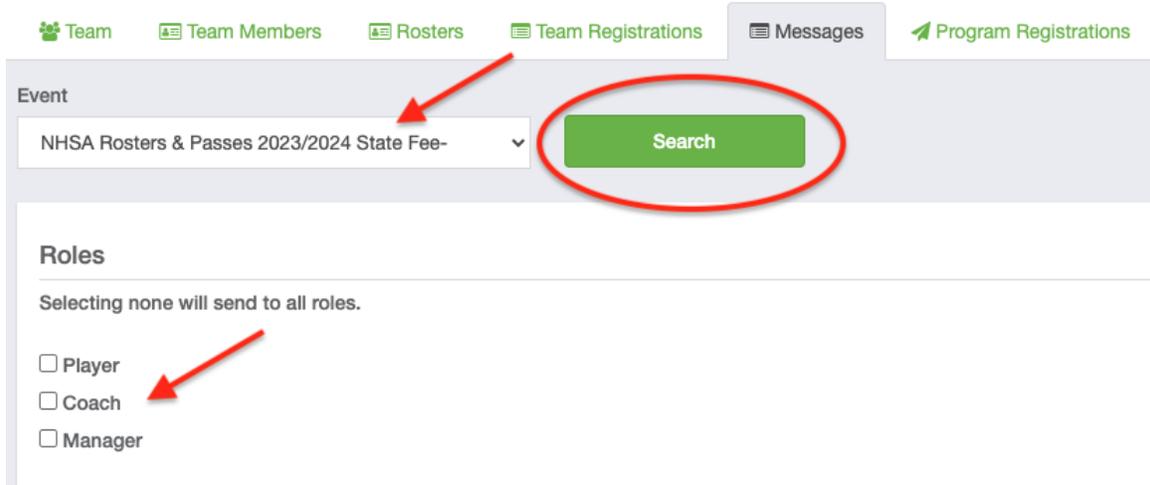
To see CURRENT roster members, select the current Event from the drop-down and click SEARCH. This will show you all players and coaches assigned to that particular season. For Rosters, select the season event ending with **STATE FEE**.
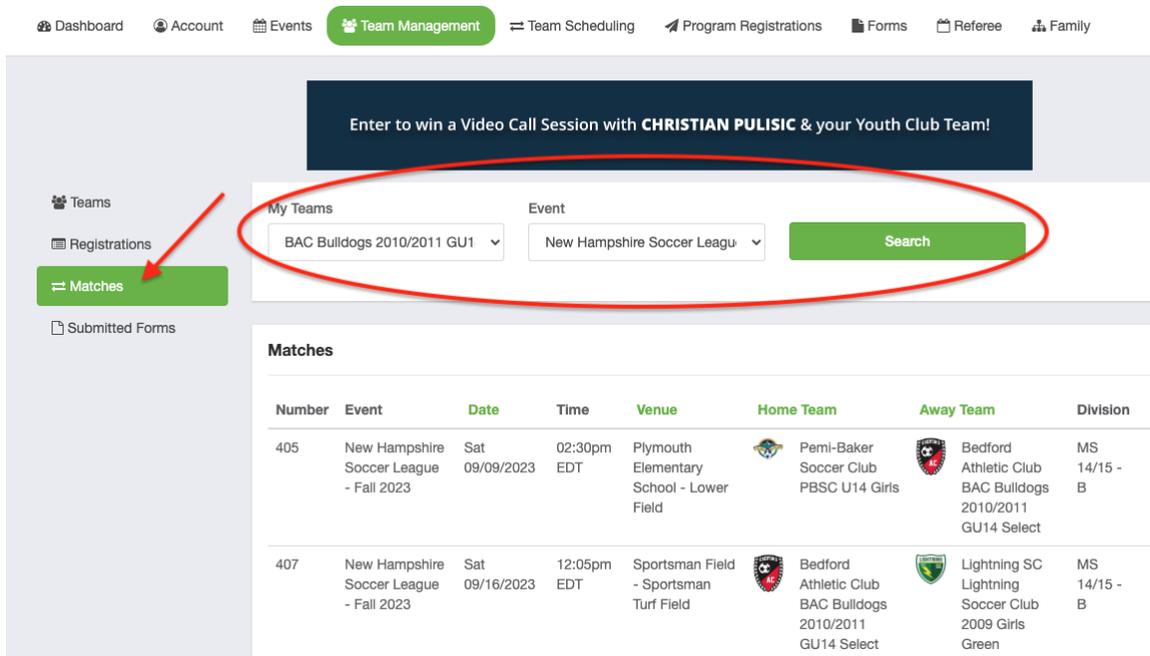

5. To Email your team, select the **Messages** tab at the top. Like the Rosters tab, by default the default list is everybody who has ever been on the team (unless they were removed).

When communicating with your CURRENT team, make sure that you use the Event dropdown and select the **CURRENT** season, then click SEARCH. Like the rosters, select the season event ending with **STATE FEE**.

From here, you can select who you want to email (Players, Coaches, Managers) and fill in the fields to send your email.

6. Once the schedules are complete, you will be able to find them back on your main account page under the **Team Management** tab. If you select **Matches** from the left column, you can then filter by team and Event (again, make sure you drop down to the CURRENT event).

7. All schedules for all teams are also available on the NHSL website at www.soccernh.com

   Just click on Leagues, then Game Schedule under the NH Soccer League. You can see home/away matches for all teams here as well as filter by field, etc…